

30-minute Behaviour Intervention Meeting

Problem behaviour _____

Students involved _____

Meeting participants

Facilitator _____

Recorder _____

Others _____

Step 1: Identify the problem behaviour (5 minutes)

1. Have the classroom teacher(s) describe the problem behaviour.

2. Clarify the problem as a group. Identify when, how often, how long, etc. It may be necessary to narrow the scope of the problem.

Step 2: Identify desired behaviour (5 minutes)

Existing behaviours to maintain and/or increase:

New behaviours to teach and reinforce:

Existing behaviours to decrease and/or eliminate:

Step 3 (5 minutes)

Identify positive reinforcements for new related positive behaviour.

Identify negative consequences for the unacceptable behaviour.

Step 4 (5 minutes)

Identify proactive strategies that would help students learn to behave in a more positive and acceptable manner.

Step 5 (5 minutes)

Identify at least two ways to determine if the plan is working and student behaviour is improving.

Step 6 (4 minutes)

Identify actions that other staff members can do to assist and support the teacher and students.

Step 7 (1 minute)

Set a date for a follow-up meeting to evaluate and revise the plan.

Date and time of next meeting _____

For more detailed information on this process, see *Interventions: Collaborative Planning for Students at Risk* (1993–1997) by Randall Sprick, Marilyn Sprick and Mickey Garrison (Longmont, CO: Sopris West).